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| **TRAINESEE v.2** **Training trainers in East and Southeastern Europe**Trainees’ application for Project development and management workshop |

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| **MODULE 2: PROJECT DEVELOPMENT AND MANAGEMENT** |
| **Name of the applicant:** | **insert** |
| **E-mail of the applicant:** | **insert** |
| **Date:** | **dd/mm/yyyy** |
| [ ]  **I herby confirm that all the given answers are true to the best of my knowledge and I can provide evidence to prove it.** |
| **Criteria:** | **Scoring:** |
| **(a) Applicant has recently participated in a scientific or industry-related project as a project manager\* or a project assistent\*\*** | [ ]  THE APPLICANT DID NOT PARTICIPATE IN ANY SCIENTIFIC OR COMMERCIAL PROJECTS AS A PROJECT MANAGER OR PROJECT ASSISTENT IN THE LAST TWO YEARS **(0 points)** |
| [ ]  THE APPLICANT PARTICIPATED IN ONLY ONE SCIENTIFIC OR COMMERCIAL PROJECT AS A PROJECT MANAGER OR PROJECT ASSISTENT IN THE LAST TWO YEARS **(5 points)** |
| [ ]  THE APPLICANT PARTICIPATED IN MORE THAN ONE SCIENTIFIC OR COMMERCIAL PROJECT AS A PROJECT MANAGER OR PROJECT ASSISTENT IN THE LAST TWO YEARS **(10 points)** |
| *Notes:**\* Project manager is a person responsible for planning, execution and managing the people, resources and scope of the project. The project manager has full responsibility and authority to complete the assigned project. Project is a temporary endeavor undertaken to create a unique product, service or result. The „project“ does not have to coincide with coordinating an entire formally organised and financed project , but can also relate to an implementation of a particular WP or a task, if the elements of planning, execution and managing are all included.**\*\* Project assistent is a person who reports to and assists the project manager by executing some or all of the following activities:** *Updating and reporting on the schedule progress*
* *Updating and reporting on the budget and spending*
* *Identifying resource requirements and gaps*
* *Monitoring project performance*
* *Managing a subset of the project, such as a particular phase or deliverable*
* *Any other project management duties that are routine, standardized, or low risk*.
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| **(b) Applicant recently participated or led the preparation of project proposals (for public funding)** | [ ]  THE APPLICANT DID NOT PARTICIPATE OR COORDINATE THE PREPARATION OF ANY PROJECT PROPOSALS IN THE LAST TWO YEARS **(0 points)** |
| [ ]  THE APPLICANT PARTICIPATED OR COORDINATED THE PREPARATION OF ONLY ONE PROJECT PROPOSAL IN THE LAST TWO YEARS **(5 points)** |
| [ ]  THE APPLICANT PARTICIPATED OR COORDINATED THE PREPARATION OF MORE THAN ONE PROJECT PROPOSAL IN THE LAST TWO YEARS **(10 points)** |
| **(c) Applicant has a tenure track academic position** | [ ]  YES**(5 points)** | [ ]  NO**(0 points)** |
| **(d) Applicant is a post – doctoral researcher** | [ ]  YES**(3 points)** | [ ]  NO**(0 points)** |